



CFI-IF 2025 Expression of Interest (EOI) Requirements

Due:	June 5, 2023
Components:	<ul style="list-style-type: none"> - Assessment Criteria (6 pages) - Budget (in spreadsheet or table) - Endorsement of anticipated construction/renovation costs, with authorizing signature.
Submit to	Manager, Strategic Programs: ailsakay@uoguelph.ca

The objectives of the 2023 Innovation Fund competition are to:

- Enable internationally competitive research or technology development through the equitable participation of expert team members.
- Enhance and optimize the capacity of institutions and research communities to conduct the proposed research or technology development program(s) over the useful life of the infrastructure.
- Lead to social, health, environmental and/or economic benefits for Canadians.

We anticipate that the objectives and assessment criteria will not change substantially for the 2025 competitive. EOI criteria are based on CFI’s 2023 assessment criteria. Each will be scored on a 5-point scale.

For more details on the criteria and how these are assessed by CFI, please review [CFI IF - U of G Guide for Applicants FINAL.pdf \(uoguelph.ca\)](#)

Formatting Guidelines:

Length: 6 pages (not including budget)

Font: 12 pt

Margins: 1” (2.5 cm)

Assessment Criteria

1. Internationally competitive research or technology development

- a. Describe the research project goals
- b. How is this research internationally competitive? Situate the research in national and international landscape.

NOTE: We recommend inclusion of a cogent problem statement.

2. Team

- a. Describe Project Director’s experience leading large-scale initiatives.

- b. Describe the expertise required to conduct the proposed research program(s)
- c. Highlight the team members' experience and expertise through traditional and/or non-traditional research outputs. (See "[What are traditional and non-traditional research outputs?](#)"). You may use a competency matrix here to save space.

Note: It is imperative to demonstrate that the team has all the expertise required to conduct the research proposed. Even if the infrastructure is housed entirely at U of G, it is expected that the team will include researchers from other universities.

3. Team Composition

- a. Describe at least one concrete practice that you put in place to overcome the challenges or systemic barriers that exist in the context of your research program(s) and which demonstrates that equity and diversity were **intentionally considered** in the team composition.

Note: Please see additional resources available at [Innovation Fund | Office of Research \(uoguelph.ca\)](#)

4. Benefits to Canada

- a. Describe the team's plans to transfer the results of the research or technology development program(s).
- b. Describe the potential benefits to Canadians.

5. Institutional Alignment and Sustainability

- a. How does the research build on an institutional track record of achievements and investments?
- b. Explain how the requested infrastructure enhances and integrates with the existing infrastructure capacity at the University of Guelph
- c. What is the approximate anticipated cost to maintain the equipment and how will these costs be covered?

Budget

Provide an approximate total project budget and CFI allocation request (40% of total project costs) that includes:

- major items of equipment (w/in \$500K).
- anticipated construction/renovation costs (and location)
- anticipated in-kind contributions (vendor discounts)

Endorsement

Letter, signed by the dean, confirming the equipment location and endorsing the college's anticipated financial commitment to construction/renovation and maintenance.