**CFI-IF– Assessment Criteria Template 2025**

This template was developed to help you draft an Assessment Criteria document which meets the program’s expectations for formatting and organization. The headers in **ALL CAPS** are **required**. **Subheadings are suggested but may not suit all projects**. Use “Navigation Pane” (View🡪Navigation Pane) to see an outline of the document and to toggle between sections.

|  |  |
| --- | --- |
| **Total Project Costs ($)** | **Max. number of pages** |
| **≤ $10 million:**  | **25 pages** |
| **>$10 million**  | **30 pages** |

Please refer to the University of Guelph Guide to the CFI IF for suggestions to enhance competitiveness and the CFI [IF 2025 Program](https://www.innovation.ca/apply-manage-awards/funding-opportunities/innovation-fund#!nav-review-process)  for full instructions and context.

# RESEARCH OR TECHNOLOGY DEVELOPMENT

## Challenge and Vision (Begin with a problem statement)

## Innovation (breakthrough potential within national and international context)

## Approach (Organize according to themes. Explain the methodologies and describe mitigation measures)

# TEAM

## Expertise

## Experience

## Actions enabling full participation

## Inclusion

# INFRASTRUCTURE

## Requested Infrastructure

## Integration with existing infrastructure

# **SUSTAINABILITY**

## Operation and maintenance

## Optimal use

## Equitable and inclusive access

## Data Management

## Operations and Maintenance costs and revenues

## Governance Plan (for larger/ more complex only)

# BENEFITS

## Anticipated benefits and impacts

## Knowledge Mobilization and/or Technology Transfer Plans

## Integration of equity and inclusion in impact plannning

## Training of HQP

## Integration of diversity and equity in training and mentorship