**CFI-IF– Assessment Criteria Template 2023**

This template was developed to help you draft an Assessment Criteria document which meets the program’s expectations for formatting and organization. The headers in **ALL CAPS** are **required**. Subheadings are suggested but may not suit all projects. Use “Navigation Pane” (View🡪Navigation Pane) to see an outline of the document and to toggle between sections.

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| **Total CFI request ($)** | **Max. number of pages** |
| **≤ $2 million:**  | **25 pages** |
| **>$2 million and <$10 million:** | **30 pages** |

Please refer to the [University of Guelph Guide to the CFI IF](https://www.uoguelph.ca/research/document/university-guelph-applicant%E2%80%99s-guide-canada-foundation-innovation-%E2%80%93-innovation-fund) for suggestions to enhance competitiveness and the CFI’s [IF 2023 Program Guide](https://www.innovation.ca/apply-manage-awards/funding-opportunities/innovation-fund?_cldee=YWlsc2FrYXlAdW9ndWVscGguY2E%3d&recipientid=contact-c5b7c0433e4ce811a95b000d3af45293-22fab5196c2b467288403b37dde13453&esid=30ec304a-a535-ec11-8c64-0022486dca78) for full instructions and context.

# RESEARCH OR TECHNOLOGY DEVELOPMENT

## Challenge and Vision (Describe the research)

## Methodologies (explain the methodologies and discuss feasibility)

## Innovation (describe the innovative aspects of the program by positioning it within the current state of knowledge)

# TEAM EXPERTISE

## Required expertise (to conduct the research)

## Team experience and expertise

# TEAM COMPOSITION

## Specific challenges and systemic barriers

## Equity and diversity in team composition

## Ongoing inclusion

# INFRASTRUCTURE

## Requested Infrastructure

## Integration with existing infrastructure

# **SUSTAINABILITY**

## Optimal use (e,g., user access and level of use)

## Operation and maintenance

## Operating and maintenance costs and revenue sources

## Governance Plan (for larger/ more complex only)

## Justification for management and governance contribution (for multi-institutional projects only)

# BENEFITS

## Knowledge and Technology transfer plans

## Track record in Knowledge Mobilization and/or Technology Transfer

## Benefits to Canadians (incl. skills HQP will develop)