Submission deadlines during the December 2019/January 2020 holiday schedule

The Office of Research Services wishes to remind researchers that the University of Guelph will be closed from Monday, December 23, 2019 through Wednesday, January 1, 2020. The University reopens Thursday, January 2, 2020.

In light of the holiday schedule, the Office of Research Services is advising researchers that any submissions due to sponsors with external deadlines of Wednesday, January 1, 2020 through Wednesday January 8, 2020 are due between December 11-13, 2019 to allow enough time for review and any needed revisions. No internal deadlines will be posted the week of December 16, 2019. The detailed schedule is below:

Internal Deadline to Office of Research Services	External Deadline Posted by Sponsor
Wednesday December 11, 2019	Monday December 23, 2019 - Friday January 3, 2020
Thursday December 12, 2019	Monday January 6, 2020
Friday December 13, 2019	Tuesday January 7, 2020 & Wednesday January 8, 2020

Other deadlines may apply, depending on the level of review required. Please consult the relevant Research Alert for specific, applicable deadlines.

Submissions, to include a signed OR-5 Form along with a budget, proposal and/or copy of agreement or award documentation, may be mailed or dropped off in person to the Office of Research Services, Room 437 of the University Centre, or e-mailed to research.services@uoguelph.ca.

If you have any concerns about being able to meet these deadlines, please contact Jill Rogers, Managing Director, Research Operations at jlrogers@uoguelph.ca.
Alert ClassificationsCategory:
Research Management and Support

Disciplines:
Health and Life Sciences
Humanities
Information and Communications Technology
Physical Sciences and Engineering
Social Sciences

december-2019january-2020-holiday-schedule