

## **Submission deadlines during the December 2018/January 2019 holiday schedule**

Updated Information  
Updated dates.

The Office of Research Services wishes to remind researchers that the University of Guelph will be closed from Monday December 24, 2018 through Tuesday January 1, 2019. The University reopens Wednesday January 2, 2019.

In light of the holiday schedule, the Office of Research Services is advising researchers that any submissions due to sponsors with external deadlines of Tuesday January 1, 2019 through Tuesday January 8, 2019 are due between December 12-14, 2018 to allow enough time for review and any needed revisions. No internal deadlines will be posted the week of December 17, 2018. The detailed schedule is below:

Internal Deadline to Office of Research Services	External Deadline Posted by Sponsor
Wednesday December 12, 2018	Monday December 24, 2018 - Friday January 4, 2019
Thursday December 13, 2018	Monday January 7, 2019
Friday December 14, 2018	Tuesday January 8, 2019

Other deadlines may apply, depending on the level of review required. Please consult the relevant Research Alert for specific, applicable deadlines.

Submissions, to include a signed OR-5 Form along with a budget, proposal and/or copy of agreement or award documentation, may be mailed or dropped off in person to the Office of Research Services, Room 437 of the University Centre, or e-mailed to [research.services@uoguelph.ca](mailto:research.services@uoguelph.ca).

If you have any concerns about being able to meet these deadlines, please contact Jill Rogers, Managing Director, Research Operations at [jlrogers@uoguelph.ca](mailto:jlrogers@uoguelph.ca).

Alert ClassificationsCategory:

Research Management and Support

### **Disciplines:**

Health and Life Sciences

Humanities

Information and Communications Technology

Physical Sciences and Engineering

Social Sciences

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